



**MINUTES  
CARLISLE COMMUNITY SCHOOL  
Regular Board Meeting, 6:00 p.m.  
Monday, December 14, 2015  
Carlisle Community School Board Room**

President James called to order the December 14 regular board meeting at 6:00 p.m.

Directors Present: Susan James  
Jenny Foster  
Kyle Chambers  
Art Hill  
John Judisch

Also Present: Bryce Amos, Superintendent  
Jean Flaws, Board Secretary/Business Manager

Motion by Judisch to approve the agenda as presented. Seconded by Foster. Motion carried unanimously.

Motion by Judisch to approve the minutes of the November 9 and November 18 meetings. Seconded by Foster. Motion carried unanimously.

Visitors - None

Board Recognition – Wyckoff Heating and Cooling was recognized for their generous donation of \$20,000 to be used towards the purchase of a scoreboard for the softball field. Mr. Blackmore presented a certificate recognizing the donation to Andy Wyckoff and Job Cooper of Wyckoff Heating and Cooling.

Board Communication – None

IASB Communication - None

Updates/Information

- A. Math Curriculum Update – Dana Lillis reviewed the math curriculum timeline. The team has identified their priorities and core beliefs. They have had several presentations from different publishers. Two curriculums will be piloted. The team has visited Winterset who has Everyday Math and will visit Dallas Center Grimes who uses Bridges. Concern was raised about the process of making a curriculum change. Dana said that the teachers will be provided with plenty of resources and professional development time. There will also be good communication with parents.
- B. HS Parking Lot Update – The parking lot is scheduled to open December 18. The lights will be installed and the lot is lined. The sidewalk and retaining wall still need to be completed when the materials are available.
- C. Classroom Observation Summary (Gr. K-12) – Mr. Amos stated that the total number of observations has increased from last year (101). These are not formal observations but walk-throughs. There are four areas being observed: teacher engagement, student engagement, learning objective posted and gradual release of responsibility. Over 90% of the teachers were engaged in teaching and learning activities, an average of 95% of classrooms had over 90% of students engaged in a learning activity and 83% of the classrooms had learning objectives posted (increase of 7% over fall of 2014).

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Administrators will continue the classroom observations and giving feedback to the teachers. The observation data will be shared with staff to track implementation of gradual release of responsibility strategies. K-12 professional development will focus on visible learning strategies.

D. District Data and Impact - Career & Tech Update – The District offers courses in the areas of construction trades/drafting and design, family consumer science and general business/marketing with three courses offered in business being available for college credit. Students are able to take career academy courses through DMACC although there were only 38 enrollments this year compared to 56 last year. Students not wanting to travel has impacted the number of enrollments. The Warren County Superintendents annually meets with DMACC to review course offerings.

E. State School Report Card Update – The state school report card information will be available for public release December 16. This information is by attendance center. Data from the Iowa Assessment will be used. The District will have a communication plan to provide the information to patrons. There will be an article in the Wildcat Weekly December 18. This report card will be used as the state's accountability system when No Child Left Behind is no longer.

F. Board Discussion: Board Member's Roles/Responsibilities on Advisory Committees – With new board members, it is a good time to review this topic. There were different opinions on whether board members should be on an advisory committee. There was also concern that the make-up of committees is mostly staff vs. parents. It is hard to get parents to commit to being on a committee. With more staff and a board member, there was concern that parents would not feel comfortable speaking up. Mr. Amos did say that it was good to have staff being impacted on the committee to provide information. He said that they would try to get more parents to participate. The board would like to monitor the composition of the committees for now.

### **Business/Action Items**

A. Approval of the reinstatement of the High School Building Trades Course  
Mr. Hesse spoke before the board. The District has built 34 houses and 1 library throughout the history of the building trades program at Carlisle. The program was absorbed by DMACC at the Southridge location in 2013 but after two years, DMACC no longer offers the program at the Southridge location. Students and parents have shown an interest in reinstating the program. The benefits from the program include: employability skills, career readiness, math and engineering skills, potential of different career pathways (ex: electrical, heating/cooling), and hands on real world experience. The house would be built with an estimated budget of \$185,000 at the Danamere Farms location. A question was raised about participating in Habitat for Humanity but the students would not get the full experience of building with that program.  
Motion by Judisch to approve the reinstatement of the high school building trades course.  
Seconded by Hill. Motion carried unanimously.

B. Approval of Early 2015-2016 Graduates  
Fourteen students will be graduating early to go on to post-secondary education.  
Motion by Hill to approve the list of early 2015-2016 graduates. Seconded by Foster. Motion carried unanimously.

C. Second Reading of Board Policy Code Series 400, Codes 400 – 407  
Motion by Judisch to approve the second reading of board policy code series 400, codes 400-407.  
Seconded by Foster. Motion carried unanimously.

D. Second Reading of Board Policy Codes 103, 103.E1, 103.E2, 103.E3, 102.E4, 103.E5, 103.E6,

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103.R1, 106, 106.E1, 106.E2, 106.E3, 106.R1, 410.3, 503.1, 505.3, 603.2

Motion by Judisch to approve the second reading of board policy codes 103, 103.E1, 103.E2, 103.E3, 102.E4, 103.E5, 103.E6, 103.R1, 106, 106.E1, 106.E2, 106.E3, 106.R1, 410.3, 503.1, 505.3, 603.2. Seconded by Hill. Motion carried unanimously.

### E. Approval of SBRC Application for Increasing Enrollment, Open Enrollment Out, and LEP Instruction Beyond 5 Years

The District is applying for the spending authority for increasing enrollment in the amount of \$110,871 and for open enrollment out in the amount of \$637 through the SBRC.

Motion by Judisch to approve the SBRC application for increasing enrollment, open enrollment out and LEP instruction beyond 5 years. Seconded by Chambers. Motion carried unanimously.

### F. Review Class Size and Open Enrollment Availability for 2016-2017 School Year

Mr. Amos is recommending the District close open enrollment for third grade for 2016-2017 because of the large class size. The District will still accept applications for siblings of current students.

Motion by Foster to close open enrollment for third grade for 2016-2017 school year. Seconded by Judisch. Motion carried unanimously.

### G. Approval of public hearing date of January 11, 2016 at 6pm for softball renovations project

The District will hold a public hearing on January 11 at 6:00 pm regarding the plans, specifications, form of contract and estimated cost for the softball field renovation project.

Motion by Hill to approve the public hearing date of January 11, 2016 at 6:00 pm for the softball renovation project. Seconded by Foster. Motion carried unanimously.

### H. Approval of bid date of January 28, 2016 at 2pm for softball field renovations project

Bids for the softball field renovations project will be publicly opened and read after 2:00 p.m. on January 28 in the District Board Room. The board will award the bid on February 1.

Motion by Foster to approve the bid date of January 28, 2016 at 2pm for the softball field renovation project. Seconded by Chambers. Motion carried unanimously.

### I. Approval of Contract with EFR

Employee & Family Resources (EFR) offers assistance to employees, students (grades 6-12) and their families. A maximum of five in-person assessments, referral and/or short-term counseling sessions are available at no cost by contracting with EFR.

Motion by Judisch to approve the contract with EFR. Seconded by Foster. Motion carried unanimously.

### J. Microsoft Licensing Agreement

The agreement with Microsoft is a three year agreement for licenses throughout the District. Licensing in the past was donated but now the District will start paying for the licenses.

Motion by Foster to approve the Microsoft licensing agreement. Seconded by Judisch. Motion carried unanimously.

### K. Student Teaching Agreement with Drake

Motion by Foster to approve the student teaching agreement with Drake. Seconded by Chambers. Motion carried unanimously.

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### L. March Board Meeting Date

The March 14 board meeting falls during Spring Break. Mr. Amos is recommending moving the meeting to March 7.

Motion by Hill to move the March board meeting date to March 7. Seconded by Judisch. Motion carried unanimously.

### M. New Hires for 2015-2016

Lorrie Marchael

Bus Driver

James Ellison

Bus Driver

Motion by Judisch to approve the new hires for 2015-2016. Seconded by Hill. Motion carried unanimously.

Motion by Judisch to approve the bills in the amount of \$764,080.22 as presented. Seconded by Hill. Motion carried unanimously.

Motion by Judisch to approve the November 2015 financial reports. Seconded by Foster. Motion carried unanimously.

### Mr. Amos's Report

\*There have been an increasing number of incidents regarding social media issues. This is a growing problem in other districts as well. Many of the cases reported look like bullying/harassment and are very hard to determine if it happened on or off school grounds. Social media incidents are not addressed in the student conduct code. The District will develop guidelines for the student code of conduct along with a K-12 digital citizenship curriculum, work with student leadership groups and have a social media awareness forum in January.

\*The calendar committee will meet in early January. The start date will be after August 23.

\*Mr. Amos would like to order new furniture for the board room. The current furniture does not lend itself to large group meetings so often held in the board room and new furniture would better utilize the space. The cost would be approximately \$6,000.

The next regular meeting is January 11, 2016 6:00 p.m., Carlisle Community School Board Room.

Motion by Judisch to adjourn the December 14 board meeting. Seconded by Foster. Motion carried unanimously.

Meeting adjourned at 8:34 p.m.

Susan James, Board President

Attest: Jean Flaws, Board Secretary/Business Manager

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